

Governors State University

Civil Service Senate Minutes

Tuesday, 02/10/2015
11:00 a.m. – Room D1496

Meeting was called to order at 11:07 a.m. by Latonia Richmond. Roll call was done by Joyce Giroux.

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2014)	X			Audrey McIntyre (2016)	X		
Candace Dade (2016)	X			Eric Nicholson (2016)	X		
Dennis Dent (2016)			X	Laura Owens (2015)	X		
Lauren Esolato (2015)			X	Gina Ragland (2016)		X	
Dorothea Franklin (2016)		X		LaTonia Richmond (2015)	X		
LaSheena Fuller (2016)	X			Raquel Rios-Aguirre (2016)			X
Joyce Giroux (2016)	X			Mary Rothenberg (2015)			X
Adrienne Gray (2015)	X			Debra Sbalchiero (2015)		X	
Senator Opening				Karen Sinwelski (2015)		X	
Shawn Jones			X	Scott Smith (2015)			X
Sheryl Jones-Harper (2016)		X		Sabrina Slocum (2015)			X
Sandi Kawanna (2016)			X	Merri Wilkerson (2015)		X	

Guests: Sandra Alvarado-HR

Approval of Minutes:

The minutes from January 2015 were tabled because of a lack of senators present (no quorum)

Committee Reports:

1. **Governance Committee** – Eric Nicholson: Eric stated that more volunteers are needed for the CSS Election Committee; need 2 more people. The petitions need to be sent out, election announcement and then the ballot, which is now electronic. Need to replace 1 civil service senate member.
2. **Financial Committee** – Gina Ragland. No report available.
3. **Correspondence Committee** – Laura Owens. Laura Owens stated that she wants to get a plaque made for Scott Smith for EOY 2014. CSS is still looking for a leader for CSS

Newspaper. Flyers were sent out for the Valentine Carnation Day and Laura is currently working on an Educational Assistance Award flyer. Deadline to apply is February 27, 2015. The CPA March, April, May ticket offer email flyer should be going out sometime next week.

4. **Affairs Committee** – LaSheena/Gina Ragland . LaSheena gave us an update, the Valentine Carnation Sale will be on February 11, 2015, and CSS needs volunteers to wrap, deliver and sell carnations. The Spring Vendor fair will be in late March or early April, depending on the HOG availability. One possible idea for a future event may be a “Get to Know your Civil Service Senators” luncheon, to get people involved in CSS. Another possible event will be a “Senators Retreat Day” for sometime in June or July. LaSheena suggested that we should start planning now for CSS day in December, get ideas and brainstorm.
5. **Employees of the Month Report** – Raquel Rios No report available.
6. **EAC Report** – Ann Jaso Ann attended the Employee Advisory Committee meeting this month in Champaign, IL. There was an election of committee officers. Many upcoming changes regarding SURS. As of this meeting, no word as to when GSU’s annual position results will be posted on the
7. **Educational Assistance Fund Report** – Lynn Clayton Lynn prepared new form for Laura to create an announcement flyer to promote more applicants.
8. **PRC/PBAC/BOT-Adm. Meeting:** -President Sheryl Jones-Harper No report available.

Old Business: None

New Business: None

Adjournment: Laura Owens moved to adjourn the meeting. Eric Nicholson seconded the motion. All voted in favor by voice vote. Motion approved. Meeting adjourned at 11:30 pm.